

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stat., notice is hereby given to the public that the following meetings will be held

THE WEEK OF SEPTEMBER 21-25, 2009.

MONDAY, SEPTEMBER 21, 2009

- | | | |
|-------------|-------------------|--|
| * 1:30 p.m. | Solid Waste Board | Materials Recycling Facility
2561 S. Broadway |
| * 3:00 p.m. | Housing Authority | Room 604—City Hall
100 N. Jefferson Street |

TUESDAY, SEPTEMBER 22, 2009

- | | | |
|-------------|---|--|
| * 4:00 p.m. | Children w/Disabilities Education Board | Syble Hopp School
755 Scheuring Rd—DePere |
|-------------|---|--|

WEDNESDAY, SEPTEMBER 23, 2009

- | | | |
|-------------|--------------------------|---|
| * 6:00 p.m. | Human Services Committee | Room 200—Northern Bldg.
305 E. Walnut Street |
|-------------|--------------------------|---|

THURSDAY, SEPTEMBER 24, 2009

- | | | |
|-------------|--|---|
| * 8:30 a.m. | Aging & Disability Resource Center
Board of Directors | ADRC of Brown County
300 S. Adams Street |
| * 5:30 p.m. | Administration Committee | Room 200—Northern Bldg.
305 E. Walnut Street |

FRIDAY, SEPTEMBER 25, 2009

(No Meetings)

***Agendas Enclosed**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

- PUBLIC NOTICE -

BROWN COUNTY SOLID WASTE BOARD

MONDAY - SEPTEMBER 21, 2009

1:30 p.m. at the Materials Recycling Facility
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to Order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – Meeting Minutes *July 20, 2009*
5. WI Dept. of Ag, Trade and Consumer Protection (DATCP) 2010 Prescription Drug Grant – Request for Approval
6. WI Dept. of Ag, Trade and Consumer Protection (DATCP) 2010 Household Hazardous Waste Program Grant – Request for Approval
7. Regional HHW Plan - MOU – Request for Approval
8. Oneida Tribe (IEP) Waste Gasification Project - Update
9. Emerald Ash Borer (EAB) – Potential Port and Solid Waste Dept. Involvement
10. Director's Report
11. Kewaunee County Service Agreement
12. East Landfill Gas-to-Energy - Update
13. Closed Session
19.85(1)(e): Deliberating or negotiating the purchase of public properties . . .
pertaining to the East Landfill Gas-to-Energy Project.
(return to Open Session)
14. Such Other Matters as Authorized by Law
15. Adjourn

Charles J. Larscheid
Port & Solid Waste Director

Any person wishing to attend whom, because of disability requires special accommodation should contact the Brown County Port & Solid Waste Department at 492-4961, two (2) working days before the meeting, so that arrangements can be made.

Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, September 21, 2009
City Hall
100 N. Jefferson Street, Room 604
Green Bay, WI 54301
3:00 p.m.

MEMBERS: Darlene Hallet-Chair, Michael Welch-Vice Chair, Tom Diedrick, Paul Kendler, Rich Aicher

APPROVAL OF MINUTES:

1. Approval of the minutes from the August 17, 2009, meeting of the Brown County Housing Authority.

COMMUNICATIONS:

2. September 2, 2009, letter from Astar Capital Management, Inc. regarding the Port Plaza Relocation.
3. Receipt of BCHA financial audit for the 12-month period, ending December 31, 2008.

PUBLIC HEARING:

4. Public hearing to receive input on the Brown County Housing Authority 2010-2014 Five-Year and 2010 Annual Agency Plan.

REPORTS:

5. Report on Housing Choice Voucher Rental Assistance Program.
 - A. Preliminary Applications
 - B. Housing Assistance Payments
 - C. Housing Assistance Unit Count
 - D. Housing Quality Standard Inspection Compliance
 - E. Housing Choice Voucher Administrative Costs and HUD 52681B
 - F. SIEMAP Monitoring Report
 - G. Report of the Housing Choice Voucher Family Self-Sufficiency Program.
 - H. Report on the Housing Choice Voucher Home Ownership Option.
6. Report on Langan Investigations Criminal Background Screening and Fraud Investigations.

OLD BUSINESS:

7. Preview and feedback on presentation of Housing Choice Voucher Program for County Board of Supervisors at their October 21, 2009, meeting.

NEW BUSINESS:

8. Review of comments from Resident Advisory Board meeting on September 8, 2009.
9. Review and action on the Brown County Housing Authority 2010-2014 Five-Year and 2010 Annual Agency Plan.

BILLS:

FINANCIAL REPORT:

STAFF REPORT:

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Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION
BOARD AGENDA**

**Tuesday September 22, 2009
Syble Hopp School**

1. Call to Order - 4:00 pm. - Jerome Van Sistine
2. Action Item: Approval of August 25, 2009 Board Minutes
3. Correspondence
4. Action Item: Approval of Agenda
5. Action Item: Donations
6. Action Item: Financial Report
7. Action Item: Administrators Report
8. Action Item: Payment of Bills
9. Action Item: Preliminary approval of Revenues and setting the Levy for 2009-2010
10. Executive Session: The Board will move to executive session as allowed by Wisconsin stats 19.85 (1)(f)(e) to discuss personnel staff and labor contract negotiations status with the BCSEA.
11. Action Item: Ratification of 2009-2011 Master Agreement with the BCSEA
12. Action Item: Staff Request
13. Adjournment

Calendar: Oct 6th BBQ

"Any person wishing to attend who, because of disability requires special accommodation should; contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday, September 21, 2009 so arrangements can be made."

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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Steve Fewell, Vice Chair
Julie Knier, Patrick Moynihan Jr., Pat La Violette
Tom Lund, Jesse Brunette

HUMAN SERVICES COMMITTEE

Wednesday, September 23, 2009

6:00 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 26, 2009.

Comments from Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Aging & Disability Resource Center Board (August 27, 2009).
 - b. Children with Disabilities Education Board (August 25, 2009).
 - c. Community Options Program Planning Committee (August 24, 2009).
 - d. Human Services Board (September 10, 2009).
 - e. Veterans' Recognition Subcommittee (August 11, 2009).
 - f. Veterans' Recognition Subcommittee (September 8, 2009).
2. Update by Family Services Association re: Child Advocacy Center.

Communications

3. Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud.

Health Dept.

4. Financial Report of July 31, 2009

Human Services Dept.

5. Request for Budget Transfer (#09-75): Increase in Expenditures with Offsetting Increase in Revenue: This request increases expenditures and offsetting revenues to account for grant funds received through the Department of Health Services for CCS/CSP Quality Improvement programming.
6. Family Care Update.
7. Community Treatment Center Update.
8. Mental Health Center Statistics.
9. Bellin Psychiatric Monthly Report.
10. Approval for New Non-Continuous Vendor.
11. Request for New Vendor Contract.
12. Monthly Contract Update.
13. Financial Report for Community Programs.
14. Financial Report for Mental Health Center.
15. Director's Report

Aging & Disability Resource Center—No Agenda Items.

Syble Hopp School – No Agenda Items.

Veterans Dept.- No Agenda Items.

Other

16. Audit of Bills.
17. Such other Matters as Authorized by Law.

Patrick Evans, Chair

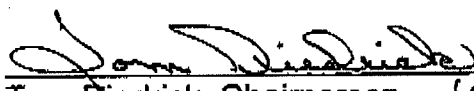
Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING
THURSDAY, SEPTEMBER 24, 2009 AT 8:30 A.M.
ADRC OF BROWN COUNTY
300 S. ADAMS ST. GREEN BAY WI 54301**

Pledge of Allegiance

1. Adoption of Agenda.
2. Introductions.
3. Approval of the minutes of the regular meeting of August 27, 2009
4. Finance Report:
 - A. Approval of August finance report.
 - B. Approval of restricted funds.
 - C. Review of county finance policies.
5. Resolution in support of Regional Transit Authority.
6. Report from Facilities/Placement Coordinator.
7. Discussion of ADRC Conference Board Training.
8. Recommendation for Board appointments expiring November 2009.
9. Review of ADRC committees.
10. I&A Update.
11. Discussion and recommendation for grant opportunities:
 - A. Prevention Grant
 - B. Development of Caregiver Alliance.
12. Legislative Update.
13. Director's Report.
14. Greater Wisconsin Agency on Aging Resources (GWaar) Network Notes.
15. Announcements.
16. Next meeting date – October 22, 2009.
17. Adjourn.


Tom Diedrick, Chairperson (aw)
Aging & Disability Resource Center
of Brown County

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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Jack Krueger, Vice Chair
Patty Hoeft, Tony Theisen, Andy Williams

ADMINISTRATION COMMITTEE

Thursday, September 24, 2009

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

- I. Call to order.
 - II. Approve/modify agenda.
 - III. Approve/modify minutes of August 27, 2009.
1. Review of Minutes
 - a. Housing Authority (8/17/09).

Communications

2. Communication from Supervisor Andrews to request a monthly report (update) on the state of the budget for the entire County, with areas pointed out that are beginning to show difficulty.
3. Communication from Supervisor Andrews to develop a process, including a form to fill out, to articulate the factors that lead to the need for a budget transfer to cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets.

Corporation Counsel

4. Record Retention report.

Treasurer

5. Budget Status Financial Reports for June and July 2009.
6. Treasurer's Financial Report for the Month of June.

County Clerk

7. Budget Status Financial Report for August 31, 2009.
8. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Eaton for the Statewide Voter Registration System (SVRS).
9. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Holland for the Statewide Voter Registration System (SVRS).
10. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Humboldt for the Statewide Voter Registration System (SVRS).
11. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Lawrence for the Statewide Voter Registration System (SVRS).

12. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Morrison and for the Statewide Voter Registration System (SVRS).
13. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of New Denmark for the Statewide Voter Registration System (SVRS).
14. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Pittsfield for the Statewide Voter Registration System (SVRS).
15. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Glenmore for the Statewide Voter Registration System (SVRS).
16. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Green Bay for the Statewide Voter Registration System (SVRS).
17. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Rockland for the Statewide Voter Registration System (SVRS).
18. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Wrightstown for the Statewide Voter Registration System (SVRS).
19. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Village of Denmark for the Statewide Voter Registration System (SVRS).
20. Resolution re: Supporting the 2010-2011 Memo of Understanding between Brown County and the Village of Pulaski for the Statewide Voter Registration System (SVRS).

Facility & Park Management

21. Budget Status Financial Report for August 2009 (to be distributed at meeting).
22. Courthouse Roof Plan Discussion.
23. RFP for Courthouse Remodeling.

Human Resources

24. Budget Status Financial Report for July 31, 2009.
25. Human Resources Activity Report for August 2009.

Dept. of Administration

26. 2009 Budget Transfer Log.
27. Grant Application Approval Log.
28. Administration - Budget Status Financial Report for July 31, 2009.
29. Information Services - Budget Status Financial Report for July 31, 2009.
30. Request for Budget Transfer (#09-76): Interdepartmental Transfer (see attached for details).
31. Director's Report.

Child Support Agency

32. Budget Status Financial Report for July 2009.
33. Request for Budget Transfer (#09-77): Increase in Expenditures with Offsetting Increase in Revenue (see attached for details).
34. **Register of Deeds** – Budget Financial Report for July 2009.


Other

35. Discussion re: November and December meeting dates.
36. Audit of bills.
37. Such other matters as authorized by law.

Tom Lund, Chair

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SEPTEMBER 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Public Safety 5pm			
		1	2	3	4	5
6	 Labor Day 7	Vets' Recognition 5:15pm	8	9	10	11
			Executive Cmte 6pm			12
13	14	15	16	17	18	19
			Board of Supervisors 7pm	Facility Master Plan SubCmte 5:15pm		
20	21	22	23	24	25	26
			Human Svc Cmte 6pm	Administration Cmte 5:30pm		
27	28	29	30			
	Land Con 7pm Plan Develop & Trans 7:30pm	Criminal Justice Coord Bd 3:30pm				

OCTOBER 2009



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Ed & Rec 5:30pm		
				1	2	3
4	5	6	7	8	9	10
		Comm. Treatment Center Open House 6-8 pm	Public Safety 5pm			
	Executive Cmte 6pm	Vets' Recognition 5:15pm		Administration Committee 5:30pm		
11	12	13	14	15	16	17
		Homeless 3:30pm	EMS 1:30pm Board of Supervisors 7pm	Facility Master Plan 5:15pm		
18	19	20	21	22	23	24
	Land Con 6pm Plan Develop & Trans 6:30pm	Criminal Justice Coord Bd 3:30pm	Human Svc Cmte 5:30 pm	Ed & Rec 5:30pm		
25	26	27	28	29	30	31
						 HALLOWEEN

BROWN COUNTY COMMITTEE MINUTES

- **Children w/Disabilities Education Board**
- **Library Board**
- **Veterans' Recognition Subcommittee**

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Wednesday August 25, 2009

Present: J. VanSistine, B. Clancy, M. Greenlaw, S. King

Excused: K. Prast

Also Present: S. Goron, M. Hillert, M. Brick, S. Keckhaver

1. Call to order - 4:00 p.m. – J. Van Sistine
2. Action Item: Approval of July 28, 2009 Board Minutes: M. Greenlaw moved to approve the minutes of the July 28, 2009 Board meeting. B. Clancy seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda as presented. M. Greenlaw seconded the motion. Motion carried.
5. Action Item: Donations: De Pere Area Men's Club donated \$1,000 for Hopp needs.

The John Hofbauer Family donated a family pass ticket for 2 adults/3 children for the Magic & More show on November 7th.

Document History LLC donated \$210 toward the Dash for a Splash event in September.

Loyal Order of the Moose of Green Bay donated 12 family night Packer Tickets for Hopp families.

Georgia-Pacific donated 46 cases of paper products valued at \$511.46.

The following donations were received in memory of Craig Brenner who was a graduate of Syble Hopp School: Jerome and Luanne Brenner \$265; Mark Brenner \$50; Elaine Schultz \$10; P.K. Lidke \$25.

The George Kress Foundation donated \$42,847.14 toward the Pool Fund.

B. Clancy moved to accept these generous donations and continued gifts. S. King seconded the motion. Motion carried.

6. Action Item: Financial Report: S. King moved to approve and place on file Financial Report for the period ending July 31, 2009. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING AUGUST 25, 2009:

7. Action Item: Milk Bids: B. Clancy moved to approve the milk bid from Dean Foods (Morning Glory) for the 2009-2010 school year. M. Greenlaw seconded the motion. Motion carried.
8. Action Item: Motion to rescind action taken at July 28th Board meeting transferring specified funds from Fund 10 to Fund 27 per Wisconsin DPI: S. King moved to rescind the motion transferring \$2,604,165.96 from Fund 10 to Fund 27 at the July 28, 2009 Board meeting based on the accounting changes deemed necessary by the DPI. B. Clancy seconded the motion. Motion carried.
9. Action Item: Approval to transfer funds from Fund 10 to Fund 27 with specified funds per Wisconsin DPI. S. King moved to transfer \$2,165,743.87 from Fund 10 to Fund 27 per DPI accounting regulations. B. Clancy seconded the motion. Motion carried.
10. Room Agreements: B. Clancy moved to approve the room agreements for the 2009-2010 school year as described by S. Goron. M. Greenlaw seconded the motion. Motion carried.
11. Action Item: Substitute daily rate for the 2009-2010 school year: Upon review of a survey of area school district sub pay rates, M. Greenlaw moved to increase the sub teacher pay to \$127.00 per day and the sub instructional aide pay to \$66.00 per day for the 2009-2010 school year. B. Clancy seconded the motion. Motion carried.
12. Administrator Report:
 - a. Mary Brick reported to the Board regarding transportation to Syble Hopp and the districts that we serve. Mary works with Lamers Bus Lines to assign each child a seat. One child is assigned per seat, however, if two are required to sit together, boys sit with boys and girls sit with girls. Students must stay in their assigned seats. This procedure is done for the safety of the children. Mary is also working to add more bus aides to ride with the children for their safety.

Mary Brick also reported to the Board that starting August 31, 2009 the Green Bay City Transit will be adding a new route to the west side of DePere that will pick-up and drop-off in front of the school. This route will run on a daily basis and will allow our staff and students to do additional bus training and experiences in the community.

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING AUGUST 25, 2009:

- b. Sue Goron updated the Board regarding preparation for the school year: class lists, busing, district contacts and filling remaining aide vacancies.
 - c. M. Hillert reported to the Board that Corrigan Construction held a Tractor Pull on Saturday, August 1st with the proceeds designated for Syble Hopp School. The Corrigan's have been holding this tractor pull for Syble Hopp for the past five years and have raised several thousands of dollars for the school.
 - d. Mark Hillert distributed and reported to the Board the student handbook. This handbook is distributed to all students on the first day of school.
 - e. Mark Hillert distributed and reported to the Board the staff handbook. This is the first handbook developed for staff which describes many of the unique processes to Syble Hopp School. Syble Hopp has many new teachers and staff members that will benefit from this handbook.
- B. Clancy moved to receive and place on file the Administrator report. M. Greenlaw seconded. Motion carried.
- 13. Payment of bills: S. King moved to approve the payment of bills totaling \$26,087.02 General Fund and \$2,260.30 Pool Fund for the month ending July 31, 2009. M. Greenlaw seconded the motion. Motion carried.
 - 14. Executive Session: The Board will move to Executive Closed Session as allowed by Wisconsin stats 19.85 (1)(c)(f) (i) for the purpose of personnel issues. B. Clancy moved to go into Executive Closed Session as allowed by Wisconsin stats 19.85 1)(c)(f) (i) for the purpose of personnel issues. S. King seconded the motion. Motion carried.
 - 15. Staff Request: B. Clancy moved to approve the staff requests as discussed. S. King seconded the motion. Motion carried.
 - 16. Adjournment: B. Clancy moved to adjourn at 4:45 p.m. M. Greenlaw seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on August 20, 2009 at 6:00 p.m. in the Board Room of the Brown County Central Library, 515 Pine Street, Green Bay, WI

PRESENT: TERRY WATERMOLEN, DENISE BELLMORE, CARLA BUBOLTZ, JOHN HICKEY, PAUL KEGEL, KIM LA PLANTE, KATHY PLETCHER, TONY THEISEN

EXCUSED: PAUL SCHIERL

ALSO PRESENT: LYNN STAINBROOK, MARY RYAN, LORI DENAULT, SUE LAGERMAN, BOB ROCQUE (staff); and FREDERICK J. MOHR, (Attorney at Law representing Brown County)

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVAL/MODIFY AGENDA

There were no modifications to the agenda. Motion by Hickey, seconded by Kegel, to approve the agenda. Motion carried.

MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the July 16, 2009 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

There were no communications.

OPEN FORUM FOR THE PUBLIC

There was no one present to speak.

CLOSED SESSION

Motion by Theisen, seconded by Pletcher, to move into closed session pursuant to Section 19.85 (1) (c) WI Statutes, for the purpose of consideration of employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility – supervisors unit clarification settlement. **Roll Call: Aye:** Kegel, Pletcher, Buboltz, LaPlante, Theisen, Hickey and Watermolen. **Nay:** None. Motion carried unanimously. **Also Present:** Lynn Stainbrook and Mary Ryan, Lori Denault, Sue Lagerman and Fred Mohr.

Denise Bellmore joined the meeting at 6:40 p.m.

RESUME OPEN SESSION TO TAKE ANY ACTION ON SUPERVISOR UNIT CLARIFICATION

No action was taken.

Bob Rocque joined the meeting at 7:20 p.m.

FACILITIES REPORT

Bob Rocque reported that a new humidifier was installed at the Weyers-Hilliard Branch Library; General Energy was conducting the energy audits at 5 branches and a preliminary report was expected soon. The Ashwaubenon Branch has new landscaping and the eaves on the building will be painted in September. The East Branch has been experiencing air inefficiencies. Bob and his staff will investigate why.

Lynn also reported that the engineering assessment was coming along and felt that the information being received was useful. Points of interest included the library's duct work, air handler, and circuit breaker. Urgency towards lighting was also expressed.

NEW INTEGRATED LIBRARY SYSTEM

Lynn distributed a summary of pricing for an upgrade to a new integrated library system from Sirsi/Dynix and reminded the Board that staff had previously reviewed this product. Advantages include that since this is an upgrade, an RFP would not be necessary; all our current peripherals (cash drawers, automated telephone notification system and renewals, and self-check machines) work with this product; and since the library is already a Sirsi/Dynix customer, they are anxious to keep the library's business and have offered a substantial decrease in cost. Discussion took place. Motion by

Kegel, seconded by Buboltz, to authorize the Director and staff to negotiate with Sirsi/Dynix for a more defined pricing package to bring back to the Board at their next meeting. **Motion carried.** Further discussion led to obtaining an updated quote from Innovative with the same or similar modules available from Sirsi/Dynix. **Motion** by Hickey, seconded by Bellmore, recommending that the Director obtain an updated price quote from Innovative so that both products can be reviewed fairly in order to make an informed decision. **Motion carried.**

Tony Theisen was excused from the meeting at 8:00 p.m.

CENTRAL LIBRARY

Work continues on determining the necessary qualifications for hiring an architect for architectural and engineering services for the Central Library.

ACCOUNTANT'S REPORT

a. **Financial Report** A financial report was not available. Lori Denault distributed a sample financial report from the County's new financial system. The new format is simpler and easier to follow.

b. **Acceptance of Gifts Grants and Donations** **Motion** by Kegel, seconded by Pletcher, to approve the July, 2009 Gifts, Grants and Donations as follows:

July 2009

Gifts & Donations

Raymond Mroczynski-In Memory of Phyllis T. Mroczynski	170.00	Pulaski Materials
Ann Kapitz	300.00	SW Materials
Bettinger - In Memory of June and Ivyl	25.00	Adult Materials
Friends of the Brown County Library	75.00	Kress Barbie Program
BCL Sunshine Fund - In Recognition of Sandy DeMoulin	40.00	Large Print Materials
Anonymous	5.00	Local History Materials
Constance Crites - In Memory of Phyllis T. Mroczynski	100.00	Pulaski Materials
Edward Wacek - In Memory of Elizabeth Wacek	100.00	Central Materials
Friends of the Brown County Library	319.23	Kress Display Board
Friends of the Brown County Library	512.64	East DVDs
BCL Staff - In Recognition of Sandy DeMoulin	45.00	Large Print Materials
Ashwaubenon	55.94	Donation Box
Bookmobile	8.01	Donation Box
East	40.30	Donation Box
Weyers/Hilliard	45.97	Donation Box
Central Circulation	72.63	Donation Box
Kress	15.77	Donation Box
Adult Services	16.74	Donation Box
Pulaski	13.10	Donation Box
Southwest	15.85	Donation Box
Wrightstown	20.55	Donation Box
Total Donations	\$ 1,996.73	

Federal & State Grants

Nicolet Federated Library System	\$ 3,125.00	Database Grant
Total Grants	\$ 3,125.00	

Motion carried.

BUDGET

a. **Budget Transfer: reallocation of donation expense**

Motion by Bellmore, seconded by Pletcher, to approve request to reallocate funds from Supplies in the amount of \$2000 to the Contribution Account for BCL Foundation contribution in the amount of \$1400 and to the Rental Space Account to cover increased property taxes for additional space at the Wrightstown Branch in the amount of \$600.

Motion carried.

b. Budget Transfer: Self-Check Machines (Ashwaubenon and 2nd for Kress)

Discussion took place on the need of automated services and the importance of utilizing technology to improve the effectiveness and efficiency of the library as well as the importance of staying current with technology. Kim La Plante asked if this money shouldn't be spent on books instead. While increasing the library's book collection is also of great importance it would be desirable to see an annual increase in the book budget rather than a one-time infusion. **Motion** by Kegel, seconded by Buboltz to approve the request to transfer \$40,932 from Fringe Benefits FICA to Outlay Equipment for the replacement of one self-check unit at Kress Family branch and one new self-check for Ashwaubenon branch. **Aye:** Kegel, Pletcher, Buboltz, Theisen, Hickey and Watermolen. **Nay:** La Plante. **Motion carried.**

NICOLET FEDERATED LIBRARY SYSTEM

Monthly Update John Hickey reported that he and Denise Bellmore attended the Board meeting. It was told that NFLS would provide the matching funds for the Gates Opportunity Online grant; purchase (2) laptops for each member library for in-library use using funds held in reserve. Mark is also investigating reallocating the \$75,000 LSTA funds to Inn-Reach – a multi-library linking system. John also mentioned that the Executive Committee will be reviewing the reserve accounts. Terry felt the direction being provided from representatives to NFLS is very encouraging and thanked John and Denise for their role.

INFORMATION SERVICES REPORT ON SERVICES RECEIVED

Lynn reported on several IS-related topics including participating in Broadband Fiber Optic grant discussions; replacing half of the UWGB three-year old computers at a time instead of the entire quantity; the possible use of the library's IT Librarian to do some administrative upgrading tasks; the installation of PC Reservation and print management during the week of Aug.24-28; credit card/debit card options to pay for fines online or at the library; the funding of laptops for in-library use by the Friends of the Library; the need to have Office 2007 installed on additional computers as well as the county's computer lab so staff could be trained on the software the public is using; and the provision of a web designer and a trainer for website software by NFLS in time to have training in the Fall 2009.

PRESIDENT'S REPORT

Terry commented that the budget meeting with the County Executive went well noting that it was a good, open discussion. He felt the library's goals and intent were stated well. The lease for the Kress rental space continues to progress and is very encouraging. Terry suggested that Lynn be on the lookout for any grants or funding that could be applied to the purchase of a new integrated library system.

DIRECTOR'S REPORT

- a. Collection Management and Selection
- b. Plan for increasing use of self-checks

Lynn reported that both these reports are works in progress.

Lynn mentioned that the Ed & Rec. committee was impressed with the 500+ programs offered during the Summer Reading Program and commented that the committee had prioritized maintaining library hours and the library's book budget.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

Paul Kegel noted that the new library on the St. Norbert College campus was being dedicated on August 30 at 2 p.m. and encouraged the Board to visit the new facility. Carla Buboltz informed the Board that the 'Duck Drop' fundraiser to support the Wrightstown Branch Library will take place on the Fox River in Wrightstown on September 12. Ducks re \$5 each or 5 for \$20.

ADJOURNMENT

Motion by Buboltz, seconded by Bellmore, to adjourn the meeting. **Motion carried.**
The meeting adjourned at 9:10 p.m.

NEXT REGULAR MEETING

September 16, 2009

Kress Family Library Branch

333 N. Broadway, De Pere

6:00 p.m.

Respectfully submitted,
John Hickey, Secretary
Sue Lagerman, Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats. a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, September 8, 2009, at 5:15 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Jim Haskins, Chair Jack Krueger, Duane "Snake" Pierce, John Walschinski.

EXCUSED: Don Bettine, John Maino, Sherry Steenbock, Kristen Verhaagh.

ALSO PRESENT: Jerry Polus.

As there was not a quorum present, no formal action was taken.

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Jack Krueger at 5:17 p.m.
2. **Invocation by Jim Haskins.**
3. **Approve/modify agenda:** No action taken.
4. **Approve/modify minutes of August 11, 2009:** No action taken.
5. **Request from C.P.O. Troy Ness for Membership on the Committee:** No action taken.
6. **Review of 2009 B.C. Fair Program & Discuss the Presentations of "Thank You" Plaques:**
Suggested recipients of "Thank You" plaques:
 - Navy Horizon Band
 - Ryan Funeral Home
 - Brown County Fair Board
 - Naval Reserve Unit
7. **Suggestions for the 2010 B.C. Fair Program & Direction of the Committee to Achieve Goal:**
General consensus was that the Veterans' Day Program went very well. There were positive comments about the Navy Horizon Band as well.

When Chair Krueger asked if the Band might be available next year, Jerry Polus, Veterans' Service Officer, offered an alternative. He said he spoke with Sergeant Wells who informed Mr. Polus that the Wisconsin National Guard has several bands that offer free performances. Mr. Polus said he mentioned next year's fair to him and has the application in case the Subcommittee would like to pursue this.

Mr. Polus said he thought this year's attendance was the highest ever. He continued by saying it would have been nice to have more publicity by the Fair Board and Media; but overall, he said he thought it was a very good event.

Several members expressed disappointment and suggested having the Fair Board include Veterans' Day on the posters that are distributed by the Fair Board. Mr. Polus suggested having the location of the booth (within the fair grounds) identified on the posters printed for this Subcommittee. Duane Pierce said a large sign above the booth itself would help. Another suggestion was adding the time of the Veterans' Program on the posters.

Jim Haskins will meet with the Fair Board and offer the suggestions when he presents the "Thank You" plaque to them.

Mr. Polus suggested that Mr. Haskins ask the Fair Board to consider adding free admissions for the spouses of the veterans. Chair Krueger said he would like to get a sponsor (or perhaps more than one sponsor) to cover the admissions of all the veterans and their spouses/families. He cautioned that the sponsors should not be any organization already providing sponsorship to the Fair which might cause a reduction in those contributions.

8. **Discuss Plans for the 2009 Veterans' Day Program at Duck Creek VFW:**
Chair Krueger distributed information to Subcommittee members of the previous year's contributors; he said if any contact needs a letter, give him a call at home. He requested that each member make calls to the same places as last year plus any others the member would like to contact.
9. **Review All Veterans' Day Programs in the Area & this Committee's Involvement:**
Chair Krueger asked the Subcommittee members to report next month on any events in the area.
10. **Report from VSCO Jerry Polus (if available):**
Mr. Polus said Thursday a group is going from the Aging & Disability Resource Center to Camp American Legion.

Mr. Polus said he has a tentative agenda for LZ (Landing Zone) Lambeau for next May. Chair Krueger mentioned that he saw Mark Murphy, President and CEO of the Green Bay Packers, being interviewed recently. Mr. Murphy told the interviewer that a huge event was being planned to recognize the Viet Nam veterans in 2010 (LZ Lambeau). Chair Krueger said Mr. Murphy invited all Packer fans to attend this celebration.

Chair Krueger asked where the POW (Prisoners of War) flag was positioned at Lambeau Field. Duane Pierce said it is on the flag pole closest to the street in front of the statues.

Mr. Polus said the Neville Public Museum contacted him today and expressed a desire to develop a display tied in with LZ Lambeau. He said he referred them to the local Viet Nam veterans' chapter. Chair Krueger added that the Museum is

hosting a ceremony at the 9/11 Memorial from 8:00 to 8:30 a.m. on September 11, 2009.

Mr. Polus continued by saying the driving force behind LZ Lambeau is Wisconsin Public Television; Mr. Pierce said the Packers offered the location. Mr. Polus said this is still a work in progress.

Chair Krueger said the Veterans' Center is open, and Mr. Polus said he has heard positive comments.

11. Report from Chair Jack Krueger, Including Review of the Media Release & Contacts Made by the Chair: None.

12. Report from Committee Members (Steenbock, Bettine, Haskins, Maino, Pierce, Verhaagh, & Walschins)

Jim Haskins reported that he spoke with Senator Hansen re: the public hearing on August 1. Mr. Haskins was told that the meeting did not go well; it was lightly attended; and most were against it, especially the Republicans. Senator Hansen told Mr. Haskins that he would keep trying.

John Walschinski provided a sample of artwork to Mr. Polus for a window display. Mr. Walschinski and the Subcommittee members recognized the Recording Secretary and expressed appreciation for the quality of the minutes.

13. Such other matters as authorized by law: None.

Meeting adjourned at 5:56 p.m.

Next meeting October 13, 2009, at 5:15 p.m.

Respectfully submitted,

Lisa M. Alexander
Recording Secretary